

PRO-COAST kick off meeting AGENDA

8-9 November 2023

Location: 'FACE – European Federation for Hunting and Conservation'
(Le Chambord, 2nd floor, Avenue de la Joyeuse Entrée, 1-5, B-1040 Bruxelles)

Objectives of the meeting and detailed agenda

The kick-off meeting will set the starting point of the PRO-COAST project with the following objectives:

- To present a summary and the main objectives of the project, in order to achieve a common vision of the project among the partners.
- To clearly understand each partner's contribution and overall EC expectations.
- To explain each WP's specific objectives and activities, to assess WP interdependencies, and describe their interactions.
- To discuss and assess the situation of the Case Studies of the project.
- To define specific responsibilities of partners and a to-do list for M1 to M12.
- To present the project management procedures.

Wednesday, November 8		
Time	Session	Leading Partners
09:00 - 09:20	Welcome and introductions Test connectivity (All remote partners must log in and test the meeting link & sound) Schedule and logistics of the day	ESUG, all partners
09:20 - 09:45	General project presentation Project overview Conception & vision Major objectives and expected outcomes Key principles Goals for the first 12 months	ESUG
09:45 – 11:00	Partners Presentation (3' per partner) Short (2 slides) presentations of partner organisations, project team and expectations from the project	All PRO-COAST partners
11:00 - 11:30	Coffee / tea break	
11:30 - 12:00	WP2: Theoretical framework research design Objectives and expected outcomes Description of work / WP Tasks / Involved partners Interaction with other WPs Deliverables overview	ULEI

	Discussion about next steps	
12:00 - 12:30	WP3: Biodiversity management Objectives and expected outcomes Description of work / WP Tasks / Involved partners Deliverables overview Interaction with other WPs Discussion about next steps	FredU
12:30 - 13:00	WP4: Framework operationalisation Objectives and expected outcomes Description of work / WP Tasks / Involved partners Deliverables overview Interaction with other WPs Discussion about next steps	UoC
13:00 - 14:00	Lunch break	
14:00 - 14:30	WP5: Case studies Objectives and expected outcomes Description of work / WP Tasks / Involved partners Deliverables overview Interaction with other WPs Discussion about next steps	CARTIF
14:30 - 15:00	WP6: Stakeholder Engagement Objectives and expected outcomes Description of work / WP Tasks / Involved partners Deliverables overview Interaction with other WPs Discussion about next steps	UC
15:00 - 15:30	Coffee / tea break	
15:30 – 16:15	WP7: Dissemination and Communication Objectives and expected outcomes Description of work / WP Tasks / Involved partners Deliverables overview Interaction with other WPs Discussion about next steps	ESUG, PR&More
16:15 - 17:00	Wrap-up of the day Open discussion on the WPs Open issues and questions	ESUG, all partners
18:30	Social dinner	
End of Day 1		

Thursday, November 9		
Time	Session	Leading Partners
09:00 – 09:30	Expectations from the project from the EC	EC
09:30 - 11:20	PRO-COAST Case Studies (~12’ per case study) Biodiversity status and challenges Community and cultural context Economics and governance Pro-Coast envisaged actions	Case studies representatives
11:20 - 11:50	Coffee / tea break	
11:50 - 12:15	Open discussion on case studies’ issues	All PRO-COAST partners
12:15 - 12:30	Ethics’ requirements	UC
12:30 - 13:30	Project management and administrative issues Consortium Agreement Management structure and processes Quality management & risk monitoring Project reporting and reviews Budget analysis and payments Common working space Meetings routine Arrangements for next project meeting(s) Any other issue	ESUG, TERO
13:30 - 14:00	Light / takeaway lunch	
End of Day 2 – End of meeting		