



MINUTES OF THE ARNE PARISH COUNCIL AGM
HELD ON THURSDAY 5TH MAY 2021 FOLLOWING
THE ANNUAL PARISH MEETING
THIS MEETING WAS HELD BY VIDEO CONFERENCING

Present: Cllrs I Church, I Duckworth, A Patrick, M Sims, R Bessant

Chair: Cllr S Cranshaw

Clerk: Mrs A Crocker

Also Present: 2 members of the public,

1. Declaration of Interests

21.01 No interests were declared at this stage and no requests for dispensation had been received.

2. To receive apologies for absence

21.02 Apologies had been received from Dorset Cllrs Beryl Ezzard and Ryan Holloway.

3. To Elect a Chairman

21.03 Cllr Patrick nominated Cllr Cranshaw for the role. This was seconded by Cllr Sims and agreed unanimously. Cllr Cranshaw accepted and signed the Declaration of Acceptance of Office.

4. To Elect a Vice Chairman

21.04 Cllr Sims nominated Cllr Patrick for the role. This was seconded by Cllr Cranshaw and agreed unanimously. Cllr Patrick accepted and signed the Declaration of Acceptance of Office.

5. To confirm the minutes of the meeting held on the 27th April 2021

21.05 A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Patrick proposed them to be a true and accurate representation of the meeting. This was seconded by Cllr Church and agreed unanimously. The Chair will sign the minutes as soon as possible.

6. Matters arising – for report only

21.06 SANG – Mr Pettit-Mills has been informed of the overnight camping and is going to arrange for some signage to be installed.

No Mow May – Anvil have been contacted.

Climate Change letters to MP and Councillors – Item 4 on the letter to Councillors to be omitted. The Clerk will send the letters.

ACTION: CLERK

7. Dorset Councillor's Report

21.07 A copy of Cllr Holloways's report had been issued to all members prior to the start of the meeting. No comments were made.

8. To confirm the payment of accounts

21.08 To confirm the Payment of Accounts

There were no payments to make at this point.

9. Parish Reports

21.09 Councillors' Reports on meetings attended

No meetings had been attended since the April meeting on the 27th April.

21.10 Reports relating to the Hayricks, Allotments and SANG

Hayricks – Nothing to report.

Allotments – nothing to report.

SANG – Nothing further to add.

10. To consider Planning Applications received

21.11 There were no applications for consideration at the time of the meeting.

11. Correspondence and items for action and resolution

21.12 To agree the Annual Governance Statement

A copy of the Statement had been issued to all members prior to the start of the meeting. Each statement was reviewed and individually acknowledged. Cllr Patrick proposed that the Annual Governance Statement is accepted. This was seconded by Cllr Bessant and agreed unanimously. The Statement will be signed by the Chairman and the Clerk.

21.13 To agree the Accounting Statement for the year ended 31st March 2021

A copy of the full set of accounts had been issued to all members prior to the start of the meeting. Cllr Cranshaw proposed the accounts are accepted. This was seconded by Cllr Patrick+ and agreed unanimously. The Accounting Statement will signed by the Chairman and RFO.

21.14 To consider the report from the Internal Auditor

A copy of the report had been issued to all members prior to the start of the meeting.

The following recommendations had been made:

- Payment references, on occasion differed between Scribe and the minutes
- A formal agreement should be put in place with the Grounds Maintenance contractor
- Payment to the Burial Board should be included in the March minutes and the reference for the Post Office amended
- VAT needs to be corrected with regard to the payment of a donation, together with that of stationery
- The invoice for the removal of a wasps nest is annotated with the location.

The majority of the recommendations are administrative, with the exception of the VAT which will be corrected on the accounts before the VAT is reclaimed.

Cllr Bessant proposed that the Internal Auditor's report is accepted. This was seconded by Cllr Church, and unanimously accepted.

A full copy of the report is available on the Parish Council web site.

21.15 To confirm the insurance for the coming year

The premium for the coming year will be £1,145.90. Cllr Cranshaw proposed the insurance renewal is accepted. This was seconded by Cllr Bessant and agreed unanimously.

21.16 To confirm the Standing Order and Financial Regulations

A copy of the Standing Orders and Financial Regulations had been issued to all members prior to the start of the meeting. Cllr Cranshaw proposed they are accepted without amendment. This was seconded by Cllr Bessant and agreed unanimously.

21.17 To review and confirm the Risk Assessment

A copy of the Assessment had been issued to all members prior to the start of the meeting. Cllr Cranshaw proposed the Risk Assessment is accepted. This was seconded by Cllr Patrick and agreed unanimously.

21.18 To review and confirm the Asset Register

A copy of the current Register had been issued to all members at the start of the meeting. Cllr Patrick proposed that the Register is accepted. This was seconded by Cllr Cranshaw and agreed unanimously.

21.19 To agree delegated powers for the Clerk in conjunction with the Chair and Vice Chair until the Parish Council next meets

This has come about as a result of the Government not permitting virtual meetings to continue beyond the 6th May but with the Parish Council not having a suitable location in which to meet. The Clerk, in conjunction with the Chair, will be given delegated authority to continue to agree the day-to-day workings of the Parish Council under Delegated Powers.

Cllr Cranshaw proposed that delegated authority is given to the Clerk until the July meeting on the 15th. This was seconded by Cllr Church and agreed unanimously.

12. To consider any defects for passing on to the Lengthsman

21.20 Nothing to add at this stage.

13. Additional items considered urgent by the Chairman for discussion only

21.21 Members are reminded to pass any items for inclusion on the July agenda to the Clerk by the 2nd July.

There being no further business, the meeting closed at 20:24pm