



MINUTES OF THE ARNE PARISH COUNCIL AGM
HELD ON THURSDAY 18TH MAY 2017 AT
STOBOROUGH VILLAGE HALL FOLLOWING THE
ANNUAL PARISH MEETING

Present: Cllrs P Love, A Wakefield-Sutton, A Pellegrini, R Bessant, V Ward

Chair: Cllr D Hunter

Clerk: Mrs A Crocker

Also Present: 8 members of the public

Prior to starting the meeting, the Chairman asked members of the public if they had any intention of filming or recording the meeting. No-one expressed any intention to do so.

1. Declaration of Interests

18.01 No interests were declared at this stage and no requests for dispensation had been received.

2. To receive apologies for absence

18.02 Apologies had been received from Cllr Ray Scragg.

3. To Elect a Chairman

18.03 Cllr Pellegrini nominated Cllr Hunter for the role. This was seconded by Cllr Love and agreed unanimously. Cllr Hunter accepted and signed the Declaration in the presence of the presence of the meeting.

4. To Elect a Vice Chairman

18.04 Cllr Bessant nominated Cllr Wakefield-Sutton for the role. This was seconded by Cllr Pellegrini and agreed unanimously. Cllr Wakefield-Sutton accepted.

5. To Elect Representatives to the various bodies and groups within the Parish

18.05 It was agreed that this would be deferred until the June meeting.

6. To confirm the minutes of the meeting held on the 20th April 2017

18.06 A copy of the minutes had been issued to all members prior to the start of the meeting. Cllr Ward proposed them to be a true and accurate representation of the meeting. This was seconded by Cllr Love and agreed unanimously. The Chair signed the minutes in the presence of the meeting.

7. Matters arising – for report only

18.07 Traffic monitoring on Arne Road – the results of the survey have been received and will now be analysed and brought back to the June meeting.

Newsletter – Members are reminded to pass items for the newsletter to Cllr Scragg as soon as possible.

Perenco meeting – The Parish Council is seeking representation on the AONB team proposed. This will be brought back to the June meeting.

Allotment for the school – Cllr Pellegrini will follow this up. *Post meeting note: It has come to light that, whilst the school is able to find volunteers to look after the allotment during term time, they are having difficulty finding parents who are willing to look after it during the school holidays.*

On-line banking – Cllrs Pellegrini, Bessant and Hunter confirmed that they have received authorisation cards but no-one has received any PIN numbers as yet. The Clerk will follow this up.

ACTION: CLERK

Fly-tipping – Cllr Pellegrini informed members that he has reminded the PDC Chief Executive of his comments made at the District Council meeting but has received no reply. He will follow up.

ACTION: CLLR PELLEGRINI

The role of councillors on outside bodies – The response from the PDC solicitor will be brought back to the June meeting.

8. To Co-opt a Parish Councillor

18.08 Ms Shelley Cranshaw has submitted her name as a candidate. As this was the only submission received, Shelley was invited to introduce herself and take her place on the council.

9. County Councillor's Report

18.09 A copy of Cllr Ezzard's report had been issued to all members prior to the start of the meeting. Cllr Ezzard added that 17 new County Councillors had been elected at the recent local elections. Rebecca Knox had been unanimously voted as Leader of the Council, with Peter Wharf acting as Deputy Leader. It was noted that using Swanage Town Hall as the venue for the next PTAG¹ made it very difficult for disabled members to attend as it is not accessible for those with mobility problems.

10. District Councillor's Report

18.10 Cllr Barnes was unable to attend the meeting but had previously reported that there were no outstanding issues at this time.

¹ PTAG – Purbeck Transport Action Group

11. To confirm the payment of accounts and consider the bank reconciliation & position against budget

18.11 To confirm the Payment of Accounts

The following payments had been requested:

R Scragg	Publication software 30/3/17-30/3/18	101014	83.40
Came & Co	Insurance renewal for the year to 31/5/18	101015	766.09
DC Pension Fund	May contribution	101016	143.87
Mrs A Crocker	May wages + expenses	101017	454.63
HMRC	May PAYE	101018	98.80
A King	Combination padlock for Hayricks	101019	35.00
Stoborough VH	Hire fees 1/9/16-31/8/17 37hrs@ £7/hr	101020	259.00
DCC	Traffic monitoring Arne Road	101021	300.00
A King	Various works Jan-March 2017	101022	310.00

The total amount requested from the Precept is £2,450.79. Cllr Wakefield-Sutton proposed the payments are made. This was seconded by Cllr Cranshaw and agreed unanimously. The cheques were signed by two councillors in the presence of the meeting.

ACTION: CLERK

18.12 To confirm the bank reconciliation and position against budget for the year to date

A copy of both reports had been issued to all members prior to the start of the meeting.

Cllr Ward expressed concern that the Business Saver Account currently sits at over £75,000 which means it would not be covered under the Financial Services Compensation Scheme should anything happen to the bank. The Clerk reported that the balance will be reduced to below that figure once the transfer has been carried out to cover the costs incurred over the last year. *Post meeting note: As of 30th January 2017, the limit was increased to £85,000 after the pound's post-Brexit fall, prompted by a review by the Bank of England. However, this is based on 'per institution' and not per bank account. This means we would still be vulnerable should anything happen to Barclays Bank as our total holding is in excess of £85,000.*

12. Parish Reports

18.13 Councillors' Reports on meetings attended

Cllr Pellegrini – School Traffic Action Group; the traffic survey for Corfe Road has been analysed and shows that the traffic outside the school slows down considerably during opening and closing times. Speeding is minimal and typically takes place during the early hours of the morning. DCC will undoubtedly feel that the statistics prove what they have already stated - they do not support the need for the speed limit outside the school to be reduced to 20mph. 14/5 Litter pick.

Cllr Bessant – No meetings attended.

Cllr Ward – No meetings attended.

Cllr Wakefield-Sutton – 8/5 Village Hall meeting; improvement continues and the small meeting room is due to be redecorated and the chair rack repositioned. 14/5 Litter pick. 16/5 Westport House for the Housing Forum – a presentation was given by Guy Stovell of Aster including an explanation of affordable rents and how they are calculated.

Cllr Love – 16/5 Purbeck Housing Forum.

Cllr Hunter – 14/5 Litter pick.

18.14 Clerk's Report

There was nothing to report this month.

18.15 Reports relating to the Hayricks, Allotments and SANG

18.15.1 Hayricks - The new padlock has been purchased and will be put in place and the sign amended accordingly.

18.15.2 Allotments – One allotment remains vacant which is being held for the school, should they decide to take up the offer.

18.15.3 SANG - Nothing further to report.

18.16 Neighbourhood Plan Update

Cllr Pellegrini reported that he has written an article for the Parish newsletter outlining the current status of the Plan.

18.17 Newsletter Update

Councillors are reminded to have their articles to Cllr Scragg as soon as possible.

18.18 Parish Clean-up Day 2017

Many favourable comments were received from Parish residents during the day and ten sacks of litter were collected. Thanks are extended to all those councillors and residents who took part and helped to make the day another success.

13. To consider Planning Applications received

18,19 6/2017/0215 1 Corfe Road, Stoborough - Alterations & additions to ground floor

Reservations were expressed about the development in that there is a clear and obvious risk of flooding as it sits in a flood risk, zone 2. However, this is not a reason to object to the application but it will be noted within the return comments.

6/2017/0223 10 Hollow Oak Road - Single storey side, rear & porch extns, & proposed car port

6/2017/0264 Bog Lane SANG, Holme Lane - Erect 2 interpretation boards

No objections were raised to either of the above two applications.

14. Correspondence and items for action and resolution

18.20 To confirm the insurance for the coming year

The Clerk informed members that this is the final year of the three year long term agreement. The premium is slightly more than anticipated as this follows the inclusion of the flood barriers. Cllr Pellegrini proposed we continue with the existing insurers and accept the premium. This was seconded by Cllr Love and agreed unanimously.

18.21 To confirm the Standing Order and Financial Regulations

A copy of the Standing Orders and Financial Regulations had been issued to all members prior to the start of the meeting. Cllr Pellegrini proposed they are accepted without amendment. This was seconded by Cllr Wakefield-Sutton and agreed unanimously.

18.22 To review and confirm the Risk Assessment

It was suggested that an item needs to be included regarding Parish Council owned land and flood defences. The impact of the Clerk leaving also needs to be amended. The amendments and additions will be made and the report brought back for consideration at the June meeting.

ACTION: CLERK

18.23 To review and confirm the Asset Register

A copy of the current Register had been issued to all members prior to the start of the meeting. Cllr Hunter commented that it would be prudent to start putting aside some monies to cover replacement costs for the playground equipment. The Clerk pointed out that this is already being done, although it is only £500 a year. Cllr Bessant asked if it would be possible to use the Stoborough Meadow money to replace equipment with a view to paying it back at a later date – no it is not. That money is held solely for the maintenance of the site, e.g. grass cutting.

18.24 To consider a response to the proposed CIL amendments

A copy of the proposal had been issued to all members prior to the start of the meeting. No objections were received and the Clerk will respond accordingly.

ACTION: CLERK

18.25 To consider items raised by the public

Hugh Ricks asked if it would be possible to include the problem of weeds growing through the tarmac and kerbstones around the area.

15. To consider any defects for passing on to the Lengthsman

- 18.26 - Weedkiller in Gover Road
- Move dog bin in Scott Close
- Mow Scott Close grass area

Cllr Bessant reported that the dip in Furzebrook Road, just off the roundabout is getting deeper. It will be reported to Highways via Dorset for You.

ACTION: CLERK

16. Additional items considered urgent by the Chairman for discussion only

18.18 An issue has arisen regarding the litter bin on the picnic area opposite the Quay. It is understood that the bin could be the property of Wareham Town Council but it needs a new base and, possibly, a new bin. The Lengthsman will be asked to take a look and assess what is needed. *Post meeting note: The bin is the property of the Parish Council. A new concrete base is being laid and the bin examined to determine if it can be repaired.*

There being no further business, the meeting closed at 9:07pm.