



**MINUTES OF ARNE PARISH COUNCIL MEETING HELD ON
THURSDAY 15TH JUNE 2017 AT STOBOROUGH VILLAGE
HALL, COMMENCING 7PM**

Present: Cllrs P Love, A Wakefield-Sutton, A Pellegrini, S Cranshaw, R Scragg

Chair: Cllr D Hunter

Clerk: Mrs A Crocker

Also present: 8 members of the public, including Jamie Rudge, the Parish Lengthsman and County Cllr Beryl Ezzard.

Prior to the start of the meeting, the Chairman asked members of the public if they had any intention of filming or recording the meeting. No-one expressed any intention to do so.

1. Public Participation Period

18.19 Jean Jenkins – Last year she had informed the Parish Council that there was an ice-cream van parking on the Arne Parish side of the Wareham bridge. As trade was doing well, there was a sizeable queue. Mrs Jenkins spoke to the trader who said he did not have a licence to trade. The Clerk to contact PDC Licensing.

ACTION: CLERK

Ian Jenkins – 1) Outside the Goslings there is a damaged manhole cover. 2) Traffic safety on Corfe Road, Stoborough – vehicles coming out of New Road cannot see to the south due to obstruction by vehicles parked in the layby, two of which are taxis. This has been raised with Highways in the past but they were reluctant to do anything, as it is not possible to restrict vehicles parking in the layby. 3) Questionnaire from Wareham Town Council (WTC) regarding the proposed housing development – is the Parish Council joining with Wareham Town Council to support them against the development proposed at Worgret? Cllr Pellegrini informed the meeting that he and Cllr Hunter met with the chair and vice chair of WTC and exchanged thoughts and found a great deal of common ground. This included reflecting the view our residents against the West Wareham development. There is a close working relationship between the Parish Council and Town Council regarding the proposed developments.

Nick Cake – Corner of Old Furzebrook Road and the main road – there is a short section of footpath that is now overgrown. This will be passed to the Lengthsman to deal with.

Christopher Weeks – Informed members that, when it rains, a large puddle gathers by the war memorial on the corner of Corfe Road and West Lane. He has written to the County Council who subsequently put in a drain, slightly further along the road, but this has not solved the problem of the puddle which extends across the road to a gully by the farmer's field. The gully is, in turn, full of mud and rubbish. If the gully by the farmer's field was cleared, would this resolve the issue? Probably. Cllr Ezzard offered to take up this matter with DCC Highways.

Hugh Ricks – The commercial kitchen in Gover Close. He had received a letter from the PDC Planning Officer saying they have been dealing with the owners of the business and that the business has now ceased.

Jamie Rudge – reported that he has produced a list of items that he feels need attention around the parish. A copy of the list had been passed to all members prior to the start of the meeting:

- Hiring a jet washer to clean the various road signs at a cost of £200/day plus VAT.
- The hedges around the allotments need attention. The Clerk reported that the Corfe Road hedge is usually cut by Anvil, who then bills the Scott Estate. The New Road hedge is cut by allotment holders but often needs cutting back a little harder.
- Tuckers Mill Close – the ivy and branches are overtaking the curb.
- Old Kiln Road – the main corner with Barndale Drive has a great deal of weeds along the gutter and coming through the pavement. These need to be sprayed.
- Various ditches need to be cleared but as it would be necessary to hire a digger, we would need to determine whose land they are on before they are cleared.

2 Declaration of Interests

18.20 No interests were declared at this stage and no requests for dispensation had been received.

3. To receive apologies for absence

18.21 Apologies had been received from Cllr Vivienne Ward and Cllr Richard Bessant and District Cllr Malcolm Barnes.

4. To confirm Minutes of the Parish Council AGM and the Annual Parish Meeting held on the 18th May 2017

18.22 Copies of the minutes had been issued to all members prior to the start of the meeting.

Annual Parish Meeting – Cllr Love proposed these to be a true and accurate representation of the meeting. This was seconded by Cllr Wakefield-Sutton and agreed unanimously.

Parish Council AGM – item 18.16; Defects – should read ‘Mow Stoborough Green area’ and not Scott Close. With this one amendment, Cllr Pellegrini proposed then to be a true and accurate representation of the meeting. This was seconded by Cllr Cranshaw and agreed unanimously.

5. Matters arising from the minutes - for report only

18.23 On-line banking – Cllr Hunter reported that he has now received his PIN, authentication card and machine, as has Cllr Wakefield-Sutton. We will put the July payments through via the on-line system.

Fly-tipping – Cllr Pellegrini had followed up on his request to Steve Mackenzie, Chief Executive PDC, regarding fly-tipping in the parish. A reply has now been received and the email was read to members. The response stated that fly-tipping was not generally a result of the increase in fees at the Household Recycling Centres as great deal came from outside of the parish. Cllr Pellegrini will keep a watching brief. Any fly-tipping should be reported

via the website and we will monitor the situation and see if the turnaround time does improve.

Funds held in excess of £85,000 – The Finance Committee is to consider the matter of the monies held in excess of the £85,000 for which no cover is possible under the Financial Compensation Act. The Committee should also be looking at where we are holding the monies to gain the best interest possible.

6. County Councillor's Report

18.24 A copy of Cllr Ezzard's report had been issued to all members prior to the start of the meeting. She reminded all those present that, should anyone have any problems with a County Department, it is worthwhile contacting both the Parish Council and herself. The Local Government reorganisation has been slowed following the hung Parliament, although Sajid Javid MP has been returned to office. This means the County reorganisation may slip to three years, rather than the hoped for two years. Cllr Jill Haynes is now standing as the temporary Deputy Leader, whilst Cllr Wharf is engaged with other duties. The next county meeting will be on 10th July 2017.

7. District Councillor's Report

18.25 Cllr Barnes was not able to attend the meeting but had informed the Clerk that there was nothing further to report.

8. To confirm the payment of accounts and consider the bank reconciliation and position against budget for the year to date

18.26 The following payments were requested:

D Hunter	Wine for the AGM	101023	37.96
Anvil Ground	Stoborough maintenance April & May	101024	1204.72
JSR Tree Care	Lengthsman – 18/4 – 2/6/17	200541	596.25
DC Pension Fund	June contribution	200542	143.87
Mrs A Crocker	June wages + expenses	200544	486.02
HMRC	June PAYE	200545	99.00

The total amount requested from the Precept for June is £2,567.82.

Cllr Love proposed the payments are made. This was seconded by Cllr Cranshaw and agreed unanimously. The cheques were signed by two councillors in the presence of the meeting.

18.27 To consider the Bank Reconciliation and the position against Budget

Copies of both reports had been issued to members prior to the start of the meeting.

Budget comparison – We currently allow £500 per annum for the replacement of the play equipment. Cllr Hunter felt that this may be a bit on the light side. Grit bins – these are gradually being replaced around the parish. The parish notice boards are also gradually being repaired or replaced.

There being no other comments, the reports were accepted unanimously.

9. Parish Reports

18.28 Councillor's reports on meetings attended

Cllr Scragg – No meetings attended due to holiday.

Cllr Cranshaw – No meetings attended.

Cllr Love – No meetings attended.

Cllr Wakefield- Sutton – 2/5 Wareham Charities meeting.

Cllr Pellegrini – 6/5 Meeting with the Chair and Vice Chair of Wareham Town Council Neighbourhood Plan. 13/6 Anna Lee, PDC, to discuss the Arne Neighbourhood Plan.

Cllr Hunter – 6/5 Meeting with the Chair and Vice Chair of Wareham Town Council Neighbourhood Plan. 13/6 Anna Lee, PDC, to discuss the Arne Neighbourhood Plan.

18.29 Clerk's Report

Nothing to report.

18.30 Reports from Other Bodies within the Parish

Stoborough Village Hall – Improvements to the hall are on-going.

Furzebrook Hall - Nothing to report.

Stoborough Meadow Residents' Association – Steve Widmer had requested the Lengthsman attend to an area where weeds are growing through the pavement.

Ridge Residents' Association - BBQ on the 23rd June 2017.

Stoborough Primary School – Debbie Corbin had sent in a written report which had been issued to all members prior to the start of the report.

Transport Action Group – A letter has been sent to Stephen Mepham, DC Highways, requesting additional action. The Corfe Road traffic survey showed there is not much speeding but the group are still keen to get the 20mph restriction in front of the school.

18.31 Neighbourhood Plan update

Cllrs Hunter and Pellegrini met with Anna Lee, PDC, and a draft of the Plan has been submitted to Jo Witherdon for review and comment. There will be a further meeting on 23rd June 2017 with Jo Witherdon to discuss any changes, after which it will be sent to PDC. There will be a meeting with Anna Lee on the 27th July 2017 to discuss the Plan.

18.32 Newsletter update

Cllr Scragg reported that he is about half way through the articles that have been received from several councillors. However, he is still waiting for some more to come through. A report from Stoborough School would be welcome and together with some Flood Defence News, Broadband status with Cllr Ezzard, and one or two others.

10. To consider Planning Applications

18.33 The following applications have been received:

6/2017/0212 3 Bankgate Cottages, Arne Rd - Single storey rear extension

6/2017/0223 10 Hollow Oak Rd, Stoborough - Single storey side, rear and porch extension and proposed car port

6/2017/0318 Ivy Cottage, Worgret Hill - Conversion of outbuilding to dwelling house

St Edwards Cottage, A351 Gallows Hill - Internal and external alterations

No objections were raised to any of the applications.

ACTION: CLERK

11. Correspondence/items for action and resolution

18.34 To confirm the Annual Governance Statement for the year ended 31st March 2017

A copy of the Statement had been issued to all members in advance of the meeting. Each statement was reviewed individually and acknowledged. Cllr Wakefield-Sutton proposed the Annual Governance Statement is accepted. This was seconded by Cllr Pellegrini and agreed unanimously. The Statement was signed by the Chair and counter-signed by the Clerk in the presence of the meeting.

18.35 To agree the Accounts for the year ended 31st March

A full set of the accounts had been issued to all members in advance of the meeting, together with the financial statement for the year ended 31st March 2017. Cllr Love proposed the accounts are accepted. This was seconded by Cllr Hunter and agreed unanimously. The accounts were signed by the Chair and counter-signed by the Clerk in the presence of the meeting.

18.36 To consider the report from the Internal Auditor

A copy of the Internal Audit report had been issued to all members in advance of the meeting. The following points had been raised:

- a) *Members should review the process of the internal audit against the 'Non-statutory guidance for internal audit at smaller authorities', contained within the Governance and Accountability for Small Authorities in England paper. Specifically a minute to confirm the Council's view of the effectiveness of this form of internal audit and its proportionality to the size of the authority and number of financial transactions undertaken. – All members had been issued with a copy of the Governance and Accountability paper and felt that, whilst our systems were a little excessive when related to the number of transactions, this was preferable in the interests of full transparency and would continue.*
- b) *Two cheque stubs through the year were only initialled by one councillor. Members would take more care when signing invoices and cheque stubs.*

- c) *There were some numbering errors within the minutes.* – The Clerk to double-check all minutes prior to issue.
- d) *An adjustment is required to the Asset Register, following the 2015/16 comment made by BDO.* – This refers to items purchased in 2003 and 2005 and has not been raised on any other report to date. The Clerk will check the records to see if purchase costs can be found and update the schedule accordingly.

ACTION: CLERK

Cllr Pellegrini proposed that the Internal Audit report is accepted and the suggested actions undertaken. This was seconded by Cllr Wakefield-Sutton and agreed unanimously.

18.37 To consider the Code of Conduct in the light of advice received regarding Representatives' roles on external bodies

This followed concerns raised at previous meetings about how involved members should become when representing the Parish Council on outside bodies. The Clerk had taken advice from David Fairbairn, Solicitor for PDC, who recommended that, under the terms of our Code of Conduct the councillor would have to leave the meeting at which business relating to the body was discussed. This puts the councillor in the same position as if they had a disclosable pecuniary interest. Other codes recognise membership of an outside body as an interest but permit the councillor to take part if the interest is declared. It was unanimously agreed that all those members attending outside bodies remain as liaison representatives only. To this end, Cllr Wakefield-Sutton will withdraw her trusteeship of the Stoborough Village Hall Committee.

18.38 To consider representatives on various bodies for 2017/18

A copy of the current list had been issued to all members prior to the start of the meeting. The list was reviewed and amendments made. The revised list for 2017/18 will be reissued to all members.

ACTION: CLERK

18.39 To consider any action necessary raised at the Annual Parish Meeting

No additional requests for action had been raised.

18.40 To consider the results of the traffic monitoring survey on Arne Road and a way forward regarding a Speed Indicator Device (SID)

Thanks are extended to Cllr Pellegrini for reviewing and interpreting the statistics and for providing an informative breakdown of the findings. A full copy of the breakdown is available on request and can be found on the Parish Council web site. In brief; 25% of traffic using the road is travelling in excess of 30mph although much of this falls between 30 and 35mph so is within the allowable range. The volume of traffic is great – sometimes as many as over 1,700 vehicles per day. This will be raised at the next liaison meeting. There are plans in place for the way visitors are accommodated across the Arne peninsular over the next 5 to 10 years.

Cllr Hunter suggested that, as local residents and the school Kill Your Speed group have raised concerns about the volume and speed of traffic, we consider the purchase of a Speed Indicator Device.

Cllr Wakefield-Sutton asked to what extent the volume of traffic causes concern. The improvement to the facilities at the RSPB centre may well lead to an even greater volume of traffic. Cllr Cranshaw asked if the Chief Constable had been informed of the amount of

speeding. The answer is ‘no he has not’ but we do now have evidence of vehicles travelling in excess of the speed limit so we may have a case for requesting the camera team attends the site. Of equal importance and cause for concern is the fact that such a large number of vehicles are using what is basically a single track lane. Passing places are few and vehicles have to resort to mounting the verge in order to pass. This is leading to the edges of the highway becoming badly broken down. The car parks are often full over weekends and vehicles are parking along the grass verges and around the village of Arne, causing issues for residents as well as damaging the verges.

18.41 To consider the Parish Council’s representation on the Perenco proposal for an AONB team

Cllrs Scragg and Bessant are our representatives on the liaison committee and their names will be put forward to the appropriate person for inclusion on this team. Cllr Ezzard has the person’s name and will forward the details to the Clerk.

18.42 To consider the revised Risk Assessment

To be deferred until the July meeting.

18.43 Allotments, Hayricks and SANG

Allotments – There remains one allotment unlet which is currently being held for the school.

Hayricks – There are no outstanding issues. A site meeting is to be arranged with the Lengthsman, Cllr Wakefield-Sutton and the Clerk to determine action to be taken with regards to the large gate for the play area.

SANG reports – There will be an open day on Saturday 24th June 2017. Cllr Pellegrini will attend on behalf of the Parish Council.

18.44 To consider any defects to be passed to the Lengthsman

– An email will be sent to Anvil regarding the lock on the entrance to the Hayricks

ACTION: CLERK

18.45 To consider a date for a Parish Walkabout

This will take place on Thursday 13th July 2017 between 10am and 12.30pm. The Lengthsman will attend.

12. Additional items considered urgent by the Chairman for discussion only

There were no urgent items for discussion.

There being no further business, the meeting closed at 21:16pm.